

EXECUTIVE - 18 JANUARY 2018

PROTOCOLS OF THE THAMESWEY GROUP OF COMPANIES

Executive Summary

This report considers changes to the protocols for the Thameswey Group of Companies proposed by the Overview and Scrutiny Committee on 27 November 2017.

Reasons for Decision

To consider the recommendation from the Overview and Scrutiny Committee.

Recommendations

The Executive is requested to:

RECOMMEND to Council That

the revised Protocols of the Thameswey Group of Companies, as set out in Appendix 2 to the report, be adopted.

This item will need to be dealt with by way of a recommendation to the Council.
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Background Papers:

None.

Sustainability Impact Assessment
Equalities Impact Assessment

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1.0 Introduction

- 1.1 At the meeting of the Overview and Scrutiny Committee on 24 July 2017, Councillor Kingsbury proposed that a review should be undertaken of the protocols for the Thamesway Group of Companies which had been adopted over six years earlier.
- 1.2 The Members of the Committee supported the proposal and Councillor Kingsbury, together with Councillor Johnson, Chairman of the Committee, undertook to review the protocols. The Overview and Scrutiny Committee, at its meeting on 27 November 2017, received a report which set out the changes proposed by Councillor Kingsbury and Councillor Johnson. The Committee agreed to recommend the proposed changes to the Executive.

2.0 Present Position

- 2.1 In reporting the recommendation of the Overview and Scrutiny Committee to the Executive, one further change is proposed to the protocols.
- 2.2 Paragraph 18 a) of the protocols deals with communication between Thamesway and Council Committees/Councillors. It provides that Thamesway will adopt the same Part 1 and Part 2 arrangements that the Council operates. This is inconsistent with the requirement that Thamesway's Board papers will only be provided to Members who have signed a Non Disclosure Agreement and won't, as stated in paragraph 22 of the protocols, normally be published. It is, therefore, proposed to delete the reference to Part 1/Part 2 arrangements from paragraph 18 a) of the protocols.
- 2.3 If the revised protocols are adopted by Council, the Articles of Association for each Thamesway company will be reviewed to ensure consistency with the protocols.
- 2.4 Attached to this report is a copy of the existing protocols with proposed amendments highlighted throughout (Appendix 1) and a copy of the protocols with the proposed amendments incorporated into the text (Appendix 2). An extract from the minutes of the Overview and Scrutiny Committee is attached at Appendix 3.

3.0 Implications

Financial

- 3.1 None.

Human Resource/Training and Development

- 3.2 None.

Community Safety

- 3.3 None.

Risk Management

- 3.4 None.

Sustainability

- 3.5 None.

Equalities

3.6 None.

4.0 Consultations

4.1 As set out in this report.

REPORT ENDS

EXE17-083

Protocols of the Thamesway Group of Companies

APPENDICES

Equality Impact Assessment

The purpose of this assessment is to improve the work of the Council by making sure that it does not discriminate against any individual or group and that, where possible, it promotes equality. The Council has a legal duty to comply with equalities legislation and this template enables you to consider the impact (positive or negative) a strategy, policy, project or service may have upon the protected groups.

		Positive impact?			Negative impact?	No specific impact	What will the impact be? If the impact is negative how can it be mitigated? (action) THIS SECTION NEEDS TO BE COMPLETED AS EVIDENCE OF WHAT THE POSITIVE IMPACT IS OR WHAT ACTIONS ARE BEING TAKEN TO MITIGATE ANY NEGATIVE IMPACTS
		Eliminate discrimination	Advance equality	Good relations			
Gender	Men					X	
	Women					X	
Gender Reassignment						X	
Race	White					X	
	Mixed/Multiple ethnic groups					X	
	Asian/Asian British					X	
	Black/African/Caribbean/Black British					X	
	Gypsies / travellers					X	
	Other ethnic group					X	

		Positive impact?			Negative impact?	No specific impact	What will the impact be? If the impact is negative how can it be mitigated? (action) THIS SECTION NEEDS TO BE COMPLETED AS EVIDENCE OF WHAT THE POSITIVE IMPACT IS OR WHAT ACTIONS ARE BEING TAKEN TO MITIGATE ANY NEGATIVE IMPACTS
		Eliminate discrimination	Advance equality	Good relations			
Disability	Physical					X	
	Sensory					X	
	Learning Difficulties					X	
	Mental Health					X	
Sexual Orientation	Lesbian, gay men, bisexual					X	
Age	Older people (50+)					X	
	Younger people (16 - 25)					X	
Religion or Belief	Faith Groups					X	
Pregnancy & maternity						X	
Marriage & Civil Partnership						X	
Socio-economic Background						X	

The purpose of the Equality Impact Assessment is to improve the work of the Council by making sure it does not discriminate against any individual or group and that, where possible, it promotes equality. The assessment is quick and straightforward to undertake but it is an important step to make sure that individuals and teams think carefully about the likely impact of their work on people in Woking and take action to improve strategies, policies, services and projects, where appropriate. Further details and guidance on completing the form are [available](#).

Sustainability Impact Assessment

Officers preparing a committee report are required to complete a Sustainability Impact Assessment. Sustainability is one of the Council's 'cross-cutting themes' and the Council has made a corporate commitment to address the social, economic and environmental effects of activities across Business Units. The purpose of this Impact Assessment is to record any positive or negative impacts this decision, project or programme is likely to have on each of the Council's Sustainability Themes. For assistance with completing the Impact Assessment, please refer to the instructions below. Further details and guidance on completing the form are [available](#).

Theme (Potential impacts of the project)	Positive Impact	Negative Impact	No specific impact	What will the impact be? If the impact is negative, how can it be mitigated? (action)
Use of energy, water, minerals and materials			X	
Waste generation / sustainable waste management			X	
Pollution to air, land and water			X	
Factors that contribute to Climate Change			X	
Protection of and access to the natural environment			X	
Travel choices that do not rely on the car			X	
A strong, diverse and sustainable local economy			X	
Meet local needs locally			X	
Opportunities for education and information			X	
Provision of appropriate and sustainable housing			X	
Personal safety and reduced fear of crime			X	
Equality in health and good health			X	
Access to cultural and leisure facilities			X	
Social inclusion / engage and consult communities			X	
Equal opportunities for the whole community			X	
Contribute to Woking's pride of place			X	